



PUNJAB STATE COUNCIL FOR SCIENCE & TECHNOLOGY

(A State Govt. Undertaking)

Adj. Sacred Heart School

2nd Floor, MGSIPA Complex,

Sector 26, Post Box 727, Chandigarh 160 019

Tel: 0172-2792325, 2793300, Fax: 2793143

REQUIRES

I. (a) Senior Scientific Officer (Biotechnology) : One

Pay Scale : Rs.10000-325-15200 plus allowances permissible in the Council.

House Rent : Upto Rs.4,000 per month subject to 10% deduction of basic pay.

Qualification & Experience (Essential) : Master's Degree in Microbiology/Biotechnology. Four years experience in Research & Development/Industry/Project Development and Management etc. in the field of Biotechnology.

Desirable : Doctorate Degree in Microbiology/Biotechnology.

Job Description : Identification, formulation monitoring and evaluation of projects in various areas of Biotechnology in the State.

II. The Council has carved a niche in the field of evolving technology for industrial pollution control, upgradation of environment and rural sanitation. It intends to enrol energetic civil/mechanical engineers & supporting staff offering them a unique experience to achieve proficiency in the design, project management and research & development activities.

a) Assistant Process Engineer (Civil) : Two

Pay Scale : Rs.7880-13500+Allowances on Punjab Govt. Pattern

Qualification & Experience: Degree in Civil Engineering with two years experience in the field of Industrial Pollution Control. Preference will be given to Civil Engineers. However, in case of non-availability of Civil Engineers, Mechanical Engineers will be recruited in the cadre of Assistant Process Engineer/Project Associate.

b) Project Associate (Civil/Mechanical) (Contractual) : Four

BE (Civil/Mechanical) from reputed institution with 6CGPA as minimum qualifying marks is the essential qualification.

- Preference will be given to BE (Civil) & ME (Environmental Engineering)
- Computer proficiency would be preferred.

Emoluments : Rs. 14,000/- per month + 15% HRA

c) Steno-typist : One

Salary : Rs.6,000/- per month (Consolidated)

Qualification & Experience : Matriculate (First Division) or Graduate with two years experience as Steno-typist in a Govt. department/undertaking or a private concerns of repute with a speed of 80/25 w.p.m. in English shorthand typing. Should have knowledge of office routine, filling of papers, drafting routine letters and working on computer.

III. (a) Sr. Programme Officer ENVIS :(Technical): One

Essential Qualification : M.Sc. (Life Sciences/Environmental Science Agriculture) or M.Tech (Env. Eng.) with at least 60% marks. Strong knowledge of statistics and basic knowledge of computers especially data management and use of internet.

Desirable qualification : Ph.D. or two years research experience in data collection and analysis. Preference will be given to candidates who have worked on similar projects earlier and/or have experience of conducting field survey.

Job Requirement: Collection, compilation, statistical analysis of data, preparation of reports, uploading on website, participation in web designing & layout, preparation of projects & generation of primary data, if required, including field surveys.

Salary : Rs.15,000/- per month + 15% HRA

b) Project Associate ENVIS (Information Technology) : Two

Essential Qualification : Degree in Computer Engineering/IT/MCA with atleast 60% marks. Knowledge of HTML,DHTML, CGI, ASP, Dot Net, PHP, Adobe Photoshop, GIS, Animation, Web Server Management, Macromedia flash and other web tools. Should have handled similar web development and database development projects for at least one year.

Job Requirement: Job involves regular designing, updating and maintenance of website and development of searchable databases. Secondary data collection & analysis will be required from time to time. Experience in data collection, analysis and preparation of technical reports.

Salary : Rs.12,000/- per month + 15% HRA

c) Project Associate (Biodiversity) : One

Essential Qualification : M.Sc. (Environmental Science/Botany/Zoology/Ecology). Atleast two years experience in field surveys, data collection, collection and compilation, knowledge of computers and internet, data management and data analysis software.

Desirable qualification : Ph.D. Preference will be given to candidates with previous experience in similar capacity especially working with local community and NGOs.

Job Requirement: Extensive field survey for biodiversity assessment and recording of traditional knowledge, conducting PRA exercises and organising field camps and trainings. Knowledge of photography and filming would be an added asset.

Salary : Rs.12,000/- per month + 15% HRA

Age : Below 35 years for all posts.

Note :-

- The post at **Sr. No.I**, shall be on contractual basis for a period of five years including one year's probation. The contract may or may not be extended.

- The other posts will be on contractual basis for a period of one year which may be extended and number of posts may increased or decreased.

Candidates having requisite qualifications and experience may apply within one month from the publication at the address given above, giving full biodata, accompanied by a recent passport size photograph, attested copies of testimonials and demand draft of Rs.100/- in favour of Punjab State Council for Science & Technology, Chandigarh. No fee will be payable by Scheduled Caste candidates. The Council reserves the right to reject any or all applications without assigning any reason.

Assistant Manager (F&A)